

Lima Crossroads Festival 2011

Dear Vendor/Exhibitor:

We are currently accepting Craft, Exhibit & Food Vendors for the 2011 Lima Crossroads Festival on Saturday, August 6th.

Anyone interested in participating, please fill out the enclosed application and return by July 1st (a \$10 late fee will be applied if postmarked after July 1st 2011). For more information call Jean Moody at 582-2222. General information is also available on-line at <http://www.crossroadscouncil.org>.

Date: Saturday August 6, 2011

Craft /Exhibit Vendors Time: 9:00am–6:00pm

Food Vendor Time: 9:00am–closing

Rates: Single booth - \$45 / Double booth - \$60
(Single Booth space: 10'x10')
*Electric not available. No gas generators.

Place: Village of Lima – The Intersection of Routes 5&20 & 15A. (Front Lawn of 1st Presbyterian Church)

Events planned include:

- Battle of the Bands
- Lima's Famous "Bed Race"
- Adventures In Climbing
- Kids Carnival
- Velcro Jump
- Bungee Trampoline
- Bounce House
- Lima Bean Recipe Contest
- Car Seat Safety Check
- Pony Rides & Petting Zoo
- Other New Events being planned!

Lima...The Crossroads of Western New York.

We are located at the intersection of Route 15A and 5&20.

Lima Crossroads Council, PO Box 355, Lima, NY 14485

Lima Crossroads Festival 2011 Vendor/Exhibitor Application

Saturday, August 6th

(Application must be filled out by all vendors/exhibitors, including food vendors)

We have a limited number of booth spaces available and they will be given out on a first come first serve basis. Set up for vendors/exhibitors will be held between 7:30am-9:00am. If you would like to participate in the festival, you must return this completed application, your "Liability Insurance Certificate" (including Village of Lima and First Presbyterian Church as added insured) or "Waiver of Liability Form" and (Food Vendors only) a copy of your "Temporary Food Permit" from Livingston County to:

**Lima Crossroads Council
PO Box 355
Lima, NY 14485**

(Incomplete & Postage Due applications will not be considered)

APPLICATIONS POSTMARKED AFTER July 1st, 2011 will be subject to a \$10 late fee

Contact Name(Please print): _____

Business Name(If applicable): _____

Address: _____ City: _____ State: _____ Zip: _____

Day Phone #: (____) _____ Evening or Alternate Phone #: (____) _____

E-mail: _____ Website: _____

I would like to rent a:

_____ Single Booth (10'x10') at **\$45.00**

_____ Double Booth (Generally Food Vendors) (20'x20') at **\$60.00**

Please check one or more categories that describe your wares best:

____ Clothing ____ Drawing/Painting ____ Floral/Fauna ____ Glass ____ Jewelry

____ Mixed Media ____ Pottery/Ceramic ____ Textile ____ Wood ____ Food

____ Other: _____

Describe your wares: _____

Special Space Request(s)/Concerns (The Crossroads Council reserves the right to assign booth spaces at their discretion. A request **does not** guarantee the space):

Enclosed is a Check or Money Order payable to: **Lima Crossroads Council** for \$_____ including the \$10.00 late fee (if Postmarked after July 1, 2011)

*Exhibits should be OPEN & STAFFED between 9:00am-6:00pm. If you desire to keep your booth open during the concert(s), please submit a Formal Written Request Letter with this application.

***All Vendors/Exhibitors must provide a copy of their "Liability Insurance Certificate" or "Waiver of Liability Form". Please send a copy with this application.**

***All Food Vendors must have a copy of their "Temporary Food Permit" from Livingston County displayed. If you do not have one, you can obtain information by calling (585)243-7280. Please send a copy with this application.**

*You will receive an email/letter sent to you upon acceptance of this application. If your application is not accepted for any reason, your payment will be returned to you. A 2nd email/letter will be sent to you 7-10 days prior to the festival date and it will include booth space assignments, parking, restroom location & set up information.

I agree to all the conditions stated in this application and the information I have supplied is true and accurate to the best of my knowledge.

Signature: _____ Date: _____

Lima Crossroads Festival 2011 Vendor/Exhibitor Contract

Saturday, August 6th

Exhibitor/Vendor Business Name: _____

- ☞ All booths will be assigned at the discretion of the Lima Crossroads Council. A request **does not** guarantee the space. The Crossroads Council reserves the right to assign spaces at their discretion.
- ☞ Exhibitors/Vendors must provide their own supplies, tents & displays. Vehicles are allowed; however they are to be unloaded and promptly removed from Festival grounds to designated parking area. **All** vehicles must be off the grounds by 8:30am. Failure to comply may result in the removal of the exhibit.
- ☞ No more than 2 Exhibitors/Vendors are to share any given booth space. Exhibitors/Vendors must confine their displays and materials to their assigned and allotted space(s).
- ☞ Exhibitor/Vendor Festival hours are 9:00am-6:00pm. Exhibits, displays...must be removed at that time. (Only Exhibitors/Vendors that submitted a Formal Written Request Letter with their application may stay past 6:00pm). Food Vendor hours are 9:00am-Closing. **All** Exhibitors/Vendors must have set-up completed by 9:00am.
- ☞ Booths should be staffed at all times. The Crossroads Council and the Village of Lima will not be responsible for any loss or damages that may occur due to Exhibitors/Vendors carelessness.
- ☞ No Generators or AC Electric available. Propane Tanks welcome.
- ☞ All Vendors/Exhibitors must provide their "**Liability Insurance Certificate**" or "**Waiver of Liability Form**".
- ☞ Food Vendors must have their "**Temporary Food Permits**" from Livingston County displayed and visible at all times.
- ☞ There are **no** rain dates. Use of buildings will not be permitted in case of rain.
- ☞ You may not sell your booth space or trade it, in part or whole, to another Exhibitor/Vendor. Spaces are reserved only for Exhibitors/Vendors whose names were on the accepted Vendor/Exhibitor Application.
- ☞ Entry Fee's will not be refunded.
- ☞ The Crossroads Council and the Village of Lima will not be responsible for damage, loss of personal property, personal injury, or accidents involving the Exhibitors/Vendors.

I agree with and will abide by all conditions and stipulations stated above.

Print Name: _____

Signature: _____ Date: _____

Lima Crossroads Festival

August 6, 2011

Lima Crossroads Council

Waiver of Liability

The undersigned Vendor/Exhibitor expressly releases the Lima Crossroads Council and all of its members and agents from any liability for damage, injury, or loss to person or property while on the site grounds of the Lima Crossroads Festival. The Vendor/Exhibitor specifically acknowledges that the Lima Crossroads Council provides no insurance and accepts no responsibility for any such loss whether the said loss is by accident, act of God, or intentional act of destruction.

You may wish to contact your business or homeowners insurance agent to secure liability insurance.

I, the undersigned, agree to the above stated.

Vendor/Exhibitor

Signature _____ Date ____/____/____

Address _____

Phone (____) _____